



DAP sa Mindanao

(Center)

[2023] PROJECT ACCOMPLISHMENT REPORT

I. Project Information

| | |
|---------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Project Code | : RORGS |
| Project Title | : Technical Assistance on the Formulation of the Executive and Legislative Agenda (ELA) and the Comprehensive Development Plan (CDP) for the City Government of Malaybalay, Bukidnon |
| Project Start | : August 24, 2023 |
| Project End | : March 31, 2023 |
| Project Price | : PhP 1,895,000.00 |
| Client Organization | : City Government of Malaybalay |

II. Project Team

| | |
|------------------------------|-----------------------------------------------------------------------|
| Project Manager | : Fatima D. dela Cruz |
| Team Members | : Nino Noel S. Flores, Giovanni V. Soria, Rhea P. Pabriga |
| Supervising Fellow | : Mark Lemuel L. Garcia |
| Consultants/Resource Persons | : Catherine A. Laguesma, Atty. Odilon L. Pasaraba, Elmer C. de Ocampo |

III. Project Details

Project Description: As the Academy's response to meeting the needs of the City Government of Malaybalay, the project aims to contribute to the formulation of the Comprehensive Development Plan (CDP) and Executive and Legislative Agenda (ELA) of the City Government of Malaybalay that embodies the strategic directions of its leaders through data gathering and baselining activities which include a 3-day residential training-workshop.

Project Objective: The project aims to gather and organize data toward the formulation of the City Government of Malaybalay's ELA and CDP with a strategic foresight perspective.

Specifically, the project seeks to:

1. Improve the knowledge and skills of the local government officials and key leaders/heads of the City Government of Malaybalay in formulating their ELA and CDP.
2. Mainstream strategic foresight in the process of policymaking and development planning.
3. Translate the local government's major development thrusts into workable strategies with appropriate performance measures and realistic targets.
4. Provide avenues for the identification of priority programs, projects, and legislations supportive of the City Government of Malaybalay's strategic directions.

Focus Area: Policy reform agenda dev't, policy review, policy advocacy

Project Type: Technical Assistance

Project Beneficiary: Local Government Unit

Regional Coverage: Region 10 - Northern Mindanao

IV. Project Accomplishments

Key Activities Implemented:

- Inception and Mobilization Meeting with Project Team and Client
- Training-Workshop on the Formulation of the Executive and Legislative Agenda (ELA) and Comprehensive Development Plan for the City Government of Malaybalay

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- Drafting of CDP-ELA
- Project Team Meetings
- Post-Implementation Debriefing with Project Team

Major Outputs:

- Comprehensive Development Plan and Executive and Legislative Agenda
- Training-Workshop Documentation Report
- 48 participants capacitated on the formulation of the Executive and Legislative Agenda (ELA) and Comprehensive Development Plan

Project Impact:

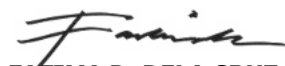
- Enhanced capacity of local government officials and other stakeholders on the formulation of the Executive and Legislative Agenda (ELA) and Comprehensive Development Plan and appreciation on strategic foresight in the process of policymaking and development planning
- Translation of the City Government of Malaybalay's major development thrusts into workable strategies and performance measures aligned with national plans as documented in the CDP and ELA
- Creation of avenue for identification of priority programs, projects and legislations that support the strategic directions of the City Government of Malaybalay through stakeholder consultations, data gathering, and analysis

Lessons Learned:

- All data gathering activities would be more efficient if done through guided facilitation of the DAP Project Team.
- Establishing an inventory of all documents to be done by the client's focal team and those of the DAP Project Team would help both parties better understand the needed adjustments to the project duration.
- Approval of deliverables took some time since the client's focal team needed more time to review the documents due to multiple responsibilities in the office.
 - Workload of the client's focal team must be taken into consideration in determining the timeframe for review and approval of deliverables.
 - Adherence to the agreed upon schedule must be reiterated among parties. Should there be adjustments, it must ideally not exceed beyond 1 week from the original timeframe.
- Utilization of DsM's online Project Progress Monitoring Sheet was found to be effective in monitoring the progress of the project from conceptualization to closure.

V. Attachments

- Certificate of Project Closure (for all completed projects)

Prepared by:**FATIMA D. DELA CRUZ**
Project Manager**Noted / Approved by:****MARK LEMUEL L. GARCIA**
Center Head**Notes:**

1. Project details on Section I-III can be generated thru PMIS based on PMs Inputs.
2. Project Managers are required to accomplish Section IV & provide Section V to reflect results of project implementation
3. Project Managers can update/adjust the pre-filled sections(I-III) based on actual data



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development academy of the philippines

CERTIFICATE OF PROJECT CLOSURE

Date: July 7, 2023

Project Title : Technical Assistance on the Formulation of the Executive and Legislative Agenda (ELA) and the Comprehensive Development Plan (CDP) for the City Government of Malaybalay, Bukidnon

Project Manager : Fatima Dela Cruz

Center : DAP sa Mindanao

Project Duration : August 24, 2022 to March 31, 2023

Project Code : RORGS

Client : City Government of Malaybalay, Bukidnon

This is to certify that the above-cited project is declared officially closed. It further certifies that all project outputs have been delivered and satisfactorily conform to our agreements and our office's standards.

Overall Satisfaction

Not Satisfied 1 2 **3** 4 5 Very Satisfied

FEEDBACK (please indicate here your comments and/or suggestions for further improving our services.)

Due to a very tight schedule in preparing the document, there were parts required by the DILG w/c were not included. Formatting, especially the tables could still be improved.

Authorized Representative of Client Agency:

MARIA ROSARIO G. SALDUA
Signature over printed name

Planning Officer IV
Position/Designation

DAP-WI-04 F13, Rev. 3